

Registering on the LG tender box

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Open the LG tender box home page <http://www.lgtenderbox.com.au>

1. **Register:** Click to select
2. **Terms and Conditions:** Ensure you read the terms and conditions
3. **I Agree/I Disagree:** To continue with registration select I Agree
4. **Business Information:** Enter name and address details of your business. Ensure there are no spaces between your ABN and post code details.
5. **Region/s:** Select areas that your business can provided services to
6. **Products/Services:** Select products/services that your business can provide
7. **Contact Information:** Enter name, user name, email and phone number details. Ensure no spaces are included between your phone number details.
8. **Register:** Click to complete the process.
9. **Created:** Confirmation the business has been successfully registered

